

**CLINTON TOWNSHIP SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING MINUTES
Regular Meeting - January 25, 2021 at 7:30 p.m.
Virtual Access**



CALL TO ORDER: Ms. Brennan called the meeting to order at 7:31 p.m.

PUBLICATION OF NOTICE:

Ms. Brennan read the following:

In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, adequate notice of this meeting was provided through public notice on January 8, 2021.

- a. Notice was sent to two newspapers designated by the Board: Express Times and Hunterdon Review.
- b. Notice was posted on the District Website, the main bulletin board in the Administration Offices and in each Clinton Township School.
- c. Notice was sent to the municipal clerk of Clinton Township.

PUBLIC COMMENT PROCESS:

During the public comment portions of the meeting, any member of the public wishing to comment may press the “raise hand” icon on Zoom video. This can be found by clicking the Participants button at the bottom of the Zoom window, then the Blue Hand at the bottom of the Participant window. If anyone has called into the meeting by phone, the last 4 digits of their phone number will be stated, and they will have the opportunity to unmute themselves to address the board. Until recognized, the members of the public will be kept muted.

ROLL CALL:

Board Member	Present	Absent	Time of arrival after meeting called to order:
Dr. Laura Brasher	X		
Ms. Stacie-Ann Creighton	X		
Ms. Catherine Mary Emery	X		
Dr. Alison Grantham	X		
Mr. Scott Hornick	X		
Ms. Jennifer Kaltenbach	X		
Ms. Alyssa Oliver	X		
Dr. Catherine Riihimaki	X		
Ms. Lana Brennan	X		

Also present were the following administrators:

Dr. Ruberto, Superintendent of Schools
Mr. Kramer, School Business Administrator/Board Secretary

PLEDGE OF ALLEGIANCE: Ms. Creighton led the Board in the Pledge of Allegiance.

PROCESS GUARDIAN: Mr. Hornick was appointed Process Guardian.

PRESENTATIONS:

Comprehensive Annual Financial Report Presentation by Heidi Wohlleb, Partner, Nisivoccia, LLC

- Provided an overview of the June 30, 2020 fiscal year-end Comprehensive Annual Financial Report and reviewed the findings in the Auditors Management Report and allowed for its discussion.

FIRST RECOGNITION OF THE PUBLIC:

No members of the public requested to make comments.

BOARD PRESIDENT'S COMMENTS/REPORT:

- Introduction of board members
- Commented on board member governance training
- Mentioned that it is School Board Recognition Month
- Mentioned that the board held a Board Retreat on Saturday

SUPERINTENDENT'S REPORT:

- Acknowledgement of Board Members, the Clinton Township Community, administrators, and teachers
- NJ GEOY
- No changes to current schedule
 - Goals for virtual Monday
- Vaccination planning
- Budget Process
- QSAC site visit cancelled
- New Board Member Orientation
- Superintendent Goals - February update
- Kindergarten Information Night - information will be coming
- CTMS Purrfect Cat Contest
- Consider PTA Membership

Ms. Brennan requested a motion and a second on the following resolutions, 21-SU-019 through 21-SU-020.

Action Item 21-SU-019

BE IT RESOLVED, that the Board of Education accepts the enrollment and suspension reports presented by Superintendent of Schools, Dr. Johanna Ruberto.

Building	Enrollment As of 12/31/20	December 2020 Suspensions
SRS	41	0
PMG	324	0
RVS	379	0
CTMS	454	0
District Total	1,198	0

Action Item 21-SU-020

BE IT RESOLVED, that the Board of Education hereby affirms the first reading of the Superintendent of Schools, Dr. Johanna Ruberto’s, recommendation for disciplinary consequences and/or remedial actions as required by the State of New Jersey under the Anti-Bullying Bill of Rights for the following reports:

No reports at this time

Board of Education Roll Call Vote on Action Items 21-SU-019 through 21-SU-020

	<u>Dr.</u> <u>Brasher</u>	<u>Ms.</u> <u>Creighton</u>	<u>Ms.</u> <u>Emery</u>	<u>Dr.</u> <u>Grantham</u>	<u>Mr.</u> <u>Hornick</u>	<u>Ms.</u> <u>Kaltenbach</u>	<u>Ms.</u> <u>Oliver</u>	<u>Dr.</u> <u>Riihimaki</u>	<u>Ms.</u> <u>Brennan</u>
Motion				2nd				Motioned	
Aye	X	X	X	X	X	X	X	X	X
Nay									
Abstain									
Absent									

9 Yes Votes - Motion Carries

BOARD ACTION ITEMS:

Mr. Kramer reported on behalf of the board in support of the following resolutions.

Ms. Brennan requested a motion and a second on the following resolutions, 21-BA-048 through 21-BA-050.

- 21-BA-048 APPROVE MEETING MINUTES FOR THE MONTH OF DECEMBER 2020 AND JANUARY 2021 ORGANIZATION MEETING**
- 21-BA-049 APPROVE STANDARD PROCEDURES AND REQUIREMENTS FOR PUBLIC COMMENT MADE DURING A REMOTE PUBLIC MEETING**
- 21-BA-050 SCHOOL BOARD RECOGNITION MONTH IN NEW JERSEY**

Action Item 21-BA-048

APPROVE MEETING MINUTES FOR THE MONTH OF DECEMBER 2020 AND JANUARY 2021 ORGANIZATION MEETING

Motion to approve the following list of board meeting minutes:

- December 14, 2020 - Work Session Meeting
- December 21, 2020 - Regular Meeting
- January 6, 2021 - Organization Meeting

Action Item 21-BA-049

APPROVE STANDARD PROCEDURES AND REQUIREMENTS FOR PUBLIC COMMENT MADE DURING A REMOTE PUBLIC MEETING

WHEREAS, the COVID-19 pandemic has forced local government entities throughout the State of New Jersey to hold public meetings remotely; and

WHEREAS, Section 8 of P.L. 2020, c. 34 authorized the Director of the Division of Local Government Services (“Director”) to promulgate regulations establishing standard protocols for remote meetings held by a “local public body” during a Governor declared emergency (“Regulations”); and

WHEREAS, the Director promulgated the Regulations, which are codified as N.J.A.C. 5:39-1 through 1.7; and

WHEREAS, the Clinton Township Board of Education (“Board”) is a “local public body” as defined in the Regulations and is therefore subject to the requirement thereof; and

WHEREAS, N.J.A.C. 5:39-1.4(h) requires a local public body to adopt a resolution establishing standard procedures and requirements for public comment made during a remote public meeting as well as for public comment submitted in writing ahead of the remote public meeting; and

WHEREAS, the Board uses the public comment period as an opportunity to listen to citizens’ concerns, but not to enter into dialogue, debate issues or enter into a question-and-answer session or a “cross-examination” between the public and the individual board members or administration; and

WHEREAS, in order to fulfill the requirements set forth in N.J.A.C. 5:39-1.4(h), the procedures and requirements appearing below are hereby established by the Clinton Township Board of Education.

NOW, THEREFORE BE IT RESOLVED, that the Clinton Township Board of Education, County of Hunterdon, State of New Jersey, hereby establishes the following procedures and requirements to satisfy the requirement set forth in N.J.A.C. 5:39-1.4(h):

- Any members of the public wishing to submit written comments prior to the start of a regularly scheduled board meeting, must mail such comments to the attention of the Board Secretary at 128 Cokesbury Rd., Lebanon, NJ 08833. Mailed comments must be received no later than 12 p.m. on the day of the meeting. The Clinton Township Board of Education cannot be held responsible for mail delays.
- Alternatively, a Google form for submitting public comment is available on the District website http://www.ctsdnj.org/board_of_education. No public comment shall exceed three minutes when

being read. The comments on the Google form will be read until such time the public comment portion of the meeting closes. Comments must be received no later than 12 p.m. on the day of the meeting.

- Any member of the public wishing to participate during the public comment portion of the meeting will need to participate during the board meeting and will need to register at http://www.ctsdnj.org/board_of_education/agenda_minutes_audio/2020-2021 through June 30, 2021 and http://www.ctsdnj.org/board_of_education/agenda_minutes_audio/2021-2022 beginning July 1, 2021.
- Public comments shall be received and/or read into the record during times designated during the board meeting for public comment. Written comments will still need to adhere to the three minute limit for public comment. Further, the Board President shall close the public comment section of the board meeting at the 20 minute mark.
- The Board reserves the right to pass over duplicative written comments, however, each duplicate comment shall be noted for the record with the content summarized.
- A member of the public wishing to speak during a remote meeting shall state their name and address for the record prior to making their comments. Comments will still need to adhere to the three minute limit for public comment with the public comment section not exceeding 20 minutes in length in totality.
- Members of the public commenting during a remote meeting shall not act in any manner to disrupt the meeting and must participate in the meeting with appropriate decorum and act in a civil manner. Members of the public engaged in such conduct will receive a warning, and if the conduct continues, the person will be muted and his or her comments deemed concluded.
- If such a member or members of the public becomes disruptive during the meeting, the individual chairing the meeting shall mute, or direct the muting of, the disruptive member or members and warn that any continued disruption may result in the member or members being prevented from further speaking during the meeting or they will be removed from the remote meeting. Destructive conduct includes, but is not limited to, sustained and inappropriate behavior that prevents the board from conducting its business, including but not limited to, shouting, interruption, and the use of profanity.
- Any member who continues to be disruptive after receiving a warning may be muted while other members of the public are allowed to proceed with their comments. If time permits, and at the discretion of the Board President, the disruptive individual shall be allowed to speak after all other members of the public or provided an opportunity to comment. Should the individual remain disruptive, the individual may be muted or kept on mute for the remainder of the remote meeting or removed from the meeting entirely.
- Other public comment procedures not expressly mentioned herein but which are outlined in the board's policy on public comment at board meetings or incorporated by reference in this resolution to the extent not inconsistent with the procedures specified herein. Please see policy #0167 - Public Participation in Board Meetings, located in the board's website at <https://www.straussesmay.com/seportal/Public/DistrictPolicy.aspx?policyid=0167&id=7c172b705bb64851a1c23829c530a73a>.

- This resolution shall be updated annually at the board's annual organization meeting and/or as necessary throughout the year.

Action Item 21-BA-050

SCHOOL BOARD RECOGNITION MONTH IN NEW JERSEY

WHEREAS, the New Jersey School Boards Association has declared January 2021 to be School Board Recognition Month, a time when all residents can acknowledge the contributions made by our local school board members; and

WHEREAS, the Clinton Township Board of Education is one of 580 local school boards in New Jersey, which sets policies and oversees operations for public school districts; and

WHEREAS, the Clinton Township Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

WHEREAS, New Jersey's local school boards help determine the educational goals for approximately 1.4 million children in pre-kindergarten through 12th grade; and

WHEREAS, New Jersey's 5,000 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

WHEREAS, school boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

WHEREAS, boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and

WHEREAS, New Jersey can take pride in its schools, which rank among the nation's best in key achievement indicators such as the National Assessment of Educational Progress scores, and the preparation for college through advanced placement offerings and SAT assessments;

NOW THEREFORE BE IT RESOLVED, that the Clinton Township Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2021 as ***School Board Recognition Month***; and

BE IT FURTHER RESOLVED, that the Clinton Township Board of Education urges all New Jersey citizens to work with their local boards of education and public school staffs toward the advancement of our children's education.

Board of Education Roll Call Vote on Action Items 21-BA-048 through 21-BA-050

	<u>Dr.</u> <u>Brasher</u>	<u>Ms.</u> <u>Creighton</u>	<u>Ms.</u> <u>Emery</u>	<u>Dr.</u> <u>Grantham</u>	<u>Mr.</u> <u>Hornick</u>	<u>Ms.</u> <u>Kaltenbach</u>	<u>Ms.</u> <u>Oliver</u>	<u>Dr.</u> <u>Riihimaki</u>	<u>Ms.</u> <u>Brennan</u>
Motion	Motioned					2nd			
Aye	X	X	X	X	X	X	X	X	X
Nay									
Abstain									
Absent									

9 Yes Votes - Motion Carries

FACILITIES/FINANCE:

Dr. Grantham - Chair; Dr. Brasher, Ms. Brennan

Dr. Grantham reported on behalf of the Facilities & Finance committee in support of the following resolutions. The Facilities & Finance committee met on January 21st for two hours and twenty minutes discussing the FY2020 audit, the status and outlook for FY2021, and budget considerations for FY2022. The committee also heard an audit presentation from Heidi Wohlleb, of Nisivoccia LLC. The June 2020 bonds were refunded, and the rate has been locked in for the December 2011 bonds saving the community approximately \$1.46 million over the next nine years.

Ms. Brennan requested a motion and a second on the following resolutions, 21-FF-025 through 21-FF-032.

- 21-FF-025 APPROVAL OF BILL LISTS**
- 21-FF-026 ACCEPTANCE OF THE MONTHLY FINANCIAL REPORTS**
- 21-FF-027 APPROVAL OF TRANSFERS**
- 21-FF-028 DISCUSSION OF THE JUNE 30, 2020 FISCAL YEAR END COMPREHENSIVE ANNUAL FINANCIAL REPORT, ACCEPTANCE OF REPORT, AND APPROVAL OF THE JUNE 30, 2020 FISCAL YEAR END CORRECTIVE ACTION PLAN**
- 21-FF-029 ACCEPTANCE OF 2020 NSLP EQUIPMENT ASSISTANCE GRANT AWARD**
- 21-FF-030 APPROVAL FOR MEMBER PARTICIPATION IN THE EDUCATIONAL COOPERATIVE PRICING SYSTEM – 26EDCP**
- 21-FF-031 AMENDMENT OF CARES ACT AWARD**
- 21-FF-032 APPROVAL OF CORONAVIRUS RELIEF FUND GRANT AWARD**

Action Item 21-FF-025

APPROVAL OF BILL LISTS

WHEREAS, N.J.S.A. 18A:19, Expenditure of Funds; Audit and Payment of Claims, provides Boards of Education to make payments on claims for goods received and services rendered payable to the order of the person entitled to receive the amount after approval by the board; or in accordance with payrolls duly certified; or debt service or when provided by resolution approval by a person designated by the board; and

WHEREAS, a list of bills dating December 22, 2020 through January 25, 2021 is being presented to the board with the recommendation that it be ratified and paid,

WHEREAS, each claim or demand has been fully itemized, verified and audited as required by law in accordance with N.J.S.A. 18A:19-2.

NOW THEREFORE BE IT RESOLVED, that the Clinton Township Board of Education approves the list of bills for payment in the grand sum of \$4,208,808.64; and

BE IT FURTHER RESOLVED, the list of bills are on file in the Office of the School Business Administrator, and

BE IT FURTHER RESOLVED, that the Clinton Township Board of Education authorizes the School Business Administrator to pay bills if it is determined that a need arises prior to the next board meeting in accordance with Board Policy #6470 – Payment of Claims.

General Account	\$4,176,942.37
Food Service Account	\$31,866.27
TOTAL	\$4,208,808.64

Action Item 21-FF-026

ACCEPTANCE OF THE MONTHLY FINANCIAL REPORTS

WHEREAS, N.J.A.C. 6A:23A-16.10 requires the Board Secretary and the Clinton Township Board of Education to certify that no budgetary line item account has been over-expended and that the sufficient funds are available to meet the District’s financial obligation, and

WHEREAS, N.J.A.C.6A:23A-16.10 further requires the Clinton Township Board of Education receive and accept the monthly financial statement, the Board Secretary’s and Treasurer’s Reports; and

WHEREAS, the Board Secretary’s and Treasurer’s Reports for the month ending November 30, 2020 are presented for the Board to accept and are on file in the Office of the School Business Administrator;

NOW THEREFORE BE IT RESOLVED, the Clinton Township Board of Education acknowledges receipt of and accepts the Board Secretary’s and Treasurer’s Reports for the month ending November 30, 2020; and

BE IT FURTHER RESOLVED, that the Board Secretary and Clinton Township Board of Education certify that no budgetary line item account has been over-expended and that there are sufficient funds available to meet the District’s financial obligation.

Action Item 21-FF-027

APPROVAL OF TRANSFERS

WHEREAS, N.J.A.C.6A:23A-16.10-(c)1 states that a report shall be presented to the Board showing all transfers between line item accounts for each line item account shown on the budget prepared in accordance with N.J.S.A.18A:22-8; and

WHEREAS, Board Policy #6422 designates the Superintendent of Schools to approve transfers as necessary between meetings of the Board and be reported to the Board, ratified and duly recorded in the minutes at a subsequent Board meeting; and

WHEREAS, transfers in the reports “Transfers Before/After” for the month were necessary to maintain the needs of the district and are on file in the Office of the School Business Administrator,

NOW THEREFORE BE IT RESOLVED, that Clinton Township Board of Education ratifies and approves the transfers in the reports “Transfers Before/After” for fiscal year 2020-2021 through November 30, 2020, approved by the Superintendent, so that no budgetary line item account has been over-expended and that sufficient funds would be available to meet the district’s financial obligations, as requested by various district administrators.

Action Item 21-FF-028

DISCUSSION OF THE JUNE 30, 2020 FISCAL YEAR END COMPREHENSIVE ANNUAL FINANCIAL REPORT, ACCEPTANCE OF REPORT, AND APPROVAL OF THE JUNE 30, 2020 FISCAL YEAR END CORRECTIVE ACTION PLAN

WHEREAS, the Clinton Township Board of Education (the Board) caused an annual audit of the district’s accounts and financial transactions to be conducted by a public school accountant for the 2019-2020 fiscal year pursuant to NJSA 18A:23; and

WHEREAS, said “Comprehensive Annual Financial Report” (CAFR) and “Auditor’s Management Report” (AMR) for the fiscal year ended June 30, 2020, are required to be filed with the Office of the Commissioner, pursuant to NJSA 18A:23-3; and

WHEREAS, a presentation of the audit with discussion of the district’s fiscal status, audit findings and recommendations was made to the Board and public by members of the audit firm of Nisivoccia LLP at the board meeting of January 25, 2021; and

WHEREAS, the presentation allowed for a public discussion of the audit results including the district’s overall financial position, reserved, unreserved and excess surplus fund balances, funding of worker’s compensation and compensated absences, and food services’ operations; and

WHEREAS, the presentation further allowed for a public discussion of the audit results including the district’s six (6) audit findings and recommendations, two (2) which were repeat recommendations, none (0) which was of a significant deficiency, none (0) which was of a material deficiency and all are addressed in the Corrective Action Plan (CAP); and

WHEREAS, the synopsis of the CAFR was available to the public at the January 25, 2021 board meeting with copies of the synopsis available at the offices of the School Business Administrator upon request; and

WHEREAS, a Corrective Action Plan has been drafted and disseminated to the board and appropriate parties by the School Business Administrator addressing each of the six (6) audit recommendations presented in the AMR in response to their recommendations; and

WHEREAS, the Corrective Action Plan was provided to the Facilities and Finance Committee prior to the board meeting for their review, comments and support and providing such support on the action within the Corrective Action Plan;

NOW THEREFORE BE IT RESOLVED, that the Clinton Township Board of Education accepts the June 30, 2020 audit and approves the Corrective Action Plan for the fiscal year ended June 30, 2020; and

BE IT FURTHER RESOLVED, that the Board hereby incorporates the Synopsis of the Audit with each specific audit recommendation and the resulting Corrective Action Plan as part of the minutes of this meeting of January 25, 2021, and noting any public discussion of same for the minutes; and

BE IT FURTHER RESOLVED, that the School Business Administrator be directed to forward to the Executive County Superintendent the minutes together with necessary copies of the CAFR, Synopsis, Corrective Action Plan, and certified board minutes adopting the above items or as stated in the Department of Education's requirements; and

BE IT FURTHER RESOLVED, in accordance with the directive from the Department of Education, listed below are the specific board action and the disposition of each audit recommendations:

Recommendation 1

It is recommended that the required certification (ECERT1) of compliance with requirements for income tax on compensation of administrators (superintendent, assistant superintendents and business administrators) to the NJ Department of Treasury is filed by the required due date.

Disposition:

The District will ensure that the required certification (ECERT1) of compliance with requirements for income tax on compensation of administrators (superintendent, assistant superintendents and business administrators) to the NJ Department of Treasury is filed by the required due date.

Recommendation 2

County Superintendent approval is obtained for any transfers from line items in excess of 10% and to any line items in excess of 10% for General Administration and Central Services.

Disposition:

The District will ensure that County Superintendent approval be obtained for any transfers from line items in excess of 10% and to any line items in excess of 10% for General Administration and Central Services.

Recommendation 3

The December Board Secretary and Treasurer's Reports are filed with the County Superintendent's Office by the required due date.

Disposition:

The District will ensure that the December Board Secretary and Treasurer's Reports are filed with the County Superintendent's Office by the required due date.

Recommendation 4

It is recommended that every effort be made to ensure that the number of on-roll, low income and bilingual students reported on the A.S.S.A. is accurate and supported by the District's work papers.

Disposition:

The District will ensure that the number of students reported on the A.S.S.A. is accurate and supported by the District's work papers.

Recommendation 5

It is recommended that every effort is made to ensure that the number of students reported on the District Report of Transported Students as regular – public school students is accurate and supported by the District's on-roll register.

Disposition:

The District will ensure that the number of students reported on the District Report of Transported Students as regular – public school students is accurate and supported by the District's on-roll register.

Recommendation 6

It is recommended that the District have a formal inventory of the District's capital assets conducted by an independent appraisal company to ensure the District's capital assets records are complete and that the construction in progress on completed capital projects is transferred to depreciable capital assets.

Disposition:

An independent appraisal company will conduct an inventory of capital assets and administration will provide an operational procedure to ensure the District's capital assets records are maintained and recorded properly for each fiscal year end and that the construction in progress on completed capital projects are transferred to depreciable capital asset accounts.

Action Item 21-FF-029

ACCEPTANCE OF 2020 NSLP EQUIPMENT ASSISTANCE GRANT AWARD

Motion to approve the acceptance of the 2020 National School Lunch Program Equipment Assistance Grant in the amount of \$25,479.92 as follows:

Equipment	Price	School
Reach-in Refrigerator	\$ 3,843.72	Spruce Run School
Reach-in Freezer	\$ 3,211.20	Patrick McGaheran School
Convection Oven	\$ 7,775.00	Round Valley School
Freezer Repair/Refurbishment	\$10,650.00	Round Valley School

Action Item 21-FF-030

APPROVAL FOR MEMBER PARTICIPATION IN THE EDUCATIONAL COOPERATIVE PRICING SYSTEM – 26EDCP

WHEREAS, N.J.S.A. 40A:11-11 (5) authorizes contracting units to enter into Cooperative Pricing Agreements; and

WHEREAS, the Educational Services Commission of Morris County, hereinafter referred to as the "Lead Agency", has offered voluntary participation in a Cooperative Pricing System known as the "Educational Cooperative Pricing System" for the purchase of work, materials and supplies; and

WHEREAS, the Clinton Township the Board of Education within the County of Hunterdon, in the state of New Jersey, desires to participate in the Educational Cooperative Pricing System.

NOW THEREFORE BE IT RESOLVED, on January 25, 2021 by the said Board of Education as follows:

- Authority - As directed by N.J.S.A. 18A-18A-11 et seq. and pursuant to the provisions of N.J.S.A. 40A:11-11 (5), the Board President is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.
- Contracting Unit - The Lead Agency shall advertise for and receive bids from vendors who will make school supplies, equipment and other related goods and services available to participating members of the said Cooperative Pricing System at the agreed upon price; and

The Lead Agency entering into contracts on behalf of Clinton Township the Board of Education shall be responsible for complying with the 54 provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey.

- Effective Date - This resolution shall take effect immediately upon passage.

Action Item 21-FF-031

AMENDMENT OF CARES ACT AWARD

Motion to amend prior Action Item 21-FF-005, approved on July 27, 2020, to update the total of FY2020 CARES Act Emergency Relief Grant funding awarded to Clinton Township School District from \$11,775 to \$15,121.

Action Item 21-FF-032

APPROVAL OF CORONAVIRUS RELIEF FUND GRANT AWARD

Motion to accept the Coronavirus Relief Fund (CRF) Grant award in the amount of \$36,718.

Board of Education Roll Call Vote on Action Items 21-FF-025 through 21-FF-032

	Dr. <u>Brasher</u>	Ms. <u>Creighton</u>	Ms. <u>Emery</u>	Dr. <u>Grantham</u>	Mr. <u>Hornick</u>	Ms. <u>Kaltenbach</u>	Ms. <u>Oliver</u>	Dr. <u>Riihimaki</u>	Ms. <u>Brennan</u>
Motion			2nd	Motioned					
Aye	X	X	X	X	X	X	X	X	X
Nay									
Abstain									
Absent									

9 Yes Votes - Motion Carries

PERSONNEL:

Mr. Hornick - Chair; Ms. Creighton, Ms. Emery

Mr. Hornick reported on behalf of the Personnel committee in support of the following resolutions. The Personnel committee met on January 20th. District staff observations are on schedule. Projected personnel needs for next year are underway.

Ms. Brennan requested a motion and a second on the following resolutions, 21-P-104 through 21-P-108.

Action Item 21-P-104

Motion to accept the notice of resignation for the following employee(s):

Name	Position	Effective Date	PCR#
Lovering, Rob	Custodian	12/22/2020	0000103

Action Item 21-P-105

Motion to offer employment for the 2020-2021 school year to the following:

Code	Name	Position	Guide	FTE	Effective Date	Annual Salary (Based on 1.0 FTE)	Tenure Date	PCR#
A1.	Fisher, Robert Dr.	Speech-Language Pathologist	Doctorate, Step F	0.68	3-month, temporary from 1/11/2021-4/1/2021	\$70,842.00 (to be prorated)	N/A	0000162
A2.	Brand, Christa	TA	BA, Step 3	0.6	On or about 1/26/2021	\$26,930.00 (to be prorated)	N/A	0000201
A3.	Correia, Susana	Translator/Interpreter	N/A	N/A	1/26/2021	\$32.00/hr	N/A	0000286
A4.	Besecker, Lauren	Speech-Language Pathologist	MA	Change from 0.64 to 1.0	1/27/2021	\$59,692.00	9/01/2024	0000044
A5.	Taft, Renee	Leave Replacement Social Worker	MA in F	0.4	On or about 1/26/2021 through 4/1/2021	\$71,027.00 (to be prorated)	N/A	0000039
A1.	Slinkowski, Paige	Custodian	Step 1	1.0	On or about 1/27/2021	\$43,880.00	N/A	0000103

Action Item 21-P-106

Motion to amend the previously approved step and salary for:

Prior Action	Name	Position	Guide	FTE	Effective Date	Annual Salary (Based on 1.0 FTE)	Tenure Date	PCR#
20-P-101: H.1 (12/14/20)	Mahr, Dylan	Leave Replacement Teacher	BA, Step DE	1.0	1/15/2021 through 5/21/2021	\$60,492.00 (to be prorated)	N/A	0000220

Action Item 21-P-107

Motion to amend the leave of absence for the following employee(s):

Employee ID#	Original LOA Dates	Revised LOA Dates	Return to Work Date	PCR#
49943491	12/09/2020 - 1/18/2021	12/09/2020 - 1/26/2021	1/27/2021	0000162
83024919	3/26/2021 - 5/31/2021	3/26/2021 - 5/14/2021	5/17/2021	0000117

Action Item 21-P-108

Motion to approve leave of absence(s) for the following employee(s):

Employee ID#	Details	Leave Start Date	Return to Work Date	PCR#
49851769	Paid using unused accrued time & unpaid time	1/25/2021	4/28/2021	0000238

Board of Education Roll Call Vote on Action Items 21-P-104 through 21-P-108

	Dr. <u>Brasher</u>	Ms. <u>Creighton</u>	Ms. <u>Emery</u>	Dr. <u>Grantham</u>	Mr. <u>Hornick</u>	Ms. <u>Kaltenbach</u>	Ms. <u>Oliver</u>	Dr. <u>Riihimaki</u>	Ms. <u>Brennan</u>
Motion		2nd		Motioned					
Aye	X	X	X	X	X	X	X	X	X
Nay									
Abstain									
Absent									

9 Yes Votes - Motion Carries

POLICY:

Ms. Kaltenbach - Chair; Dr. Brasher, Ms. Oliver

Ms. Kaltenbach reported on behalf of the Policy committee. The Policy Committee met on January 20th, and discussed amending the student dress code to promote equality and diversity. These discussions will continue next month, as well as discussing discipline policy.

No action items

CURRICULUM:

Dr. Riihimaki - Chair; Mr. Hornick, Ms. Kaltenbach

Dr. Riihimaki reported on behalf of the Curriculum committee in support of the following resolutions. The curriculum committee met on January 21st, and discussed summer curriculum revisions and the 1:1 device program.

Ms. Brennan requested a motion and a second on the following resolutions, 21-CUR-053 through 21-CUR-058.

Action Item 21-CUR-053

Motion to approve the following “practicum” placement requests, at no cost to the district:

Student Name	School Attending	Request Type	Placement	Hours	Dates
Kellie Nicklus	Centenary University	Clinical Field Experience (teacher)	Kerri Harbison, PMG	2 full or 4 half days per week	1/18/2021-4/30/2021
Bridget Walsh	Seton Hall University	School Counseling Internship	Patrick McGaheran School	300 hours	1/1/2021-6/30/2021

Action Item 21-CUR-054

Motion to approve the following professional services:

Provider	Service	SID	Time	Cost Not to Exceed
Hunterdon Medical Center	Neurodevelopmental evaluation	2463274604	2020/2021	\$950.00
Hunterdon County ESC	Expressive evaluation administered by a Speech/Language Specialist	6867816138	2020/2021	\$425.00
Hunterdon County ESC	Expressive evaluation administered by a Speech/Language Specialist	5035005202	2020/2021	\$425.00

Goryeb Children's Hospital	Neurodevelopment assessment	8953405279	2020/2021	\$675.00
Summit Speech School	2 Consults with Itinerant Teacher	7441377817	2020/2021	\$400 total
Mala Chakraborty, CTSD	Verbal Behavior: Language Assessments	Multiple	5 hours, 2020/2021	\$71.50 total

Action Item 21-CUR-055

Motion to approve the Preschool Lottery Drawing at Spruce Run School on February 19, 2021 for the 2021/2022 school year.

Action Item 21-CUR-056

WHEREAS, N.J.A.C. 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2021-2022 year; and

WHEREAS, the Clinton Township Board of Education desires to apply for this waiver due to the fact that it projects having fewer than 40 Medicaid eligible classified students.

NOW THEREFORE BE IT RESOLVED, that the Clinton Township Board of Education hereby authorizes the Superintendent to submit to the Executive County Superintendent of Schools in the County of Hunterdon an appropriate waiver of the requirements of N.J.A.C. 6A:23A-5.3 for the 2021-2022 school year.

Action Item 21-CUR-057

Motion to approve the following requests for employee/board member travel in accordance with the School District Accountability Act and Board of Education Policy #6471 "School District Travel." Only overnight stays are eligible for meal reimbursement. Mileage, meals, and lodging reimbursements shall be in accordance with NJ Statute, Code and NJ Department of Treasury Guidelines. Where more than five individuals from the district are to attend the same out-of-state conference, the school district shall obtain the prior written approval of the Executive County Superintendent, OMB Mileage Reimbursement Rate: \$0.35.

Employee/School	Program Title/Location	Date(s)	Cost	Mileage	Lodging/Meals
Shaw, Carmella BOE	Management & Supervisory Skills	4/10, 4/17, 4/24, 5/1, 5/8, 5/15	\$853.00	\$0.00	\$0.00
Shaw, Carmella BOE	Employee Training & Safety Education	2/1, 2/8, 2/22, 3/1, 3/8, 3/15, 3/22	\$668.00	\$0.00	\$0.00
Shaw, Carmella BOE	Routing & Scheduling	3/31, 4/7, 4/14, 4/21, 4/28, 5/5	\$575.00	\$0.00	\$0.00

Action Item 21-CUR-058

Motion to approve the request for the purchase of Generation Services through the Non-Public Security Initiative in the amount of \$5,205 for the Acorn Montessori School for the 2020/2021 School year.

Board of Education Roll Call Vote on Action Items 21-CUR-053 through 21-CUR-058

	Dr. <u>Brasher</u>	Ms. <u>Creighton</u>	Ms. <u>Emery</u>	Dr. <u>Grantham</u>	Mr. <u>Hornick</u>	Ms. <u>Kaltenbach</u>	Ms. <u>Oliver</u>	Dr. <u>Riihimaki</u>	Ms. <u>Brennan</u>
Motion					2nd			Motioned	
Aye	X	X	X	X	X	X	X	X	X
Nay									
Abstain									
Absent									

9 Yes Votes - Motion Carries

OLD BUSINESS:

None

NEW BUSINESS:

Ms. Oliver attended the Hunterdon County School Board meeting virtually along with Ms. Brennan and Dr. Riihimaki, where they received legislative updates including QSAC postponement and the removal of SGOs from educator evaluations.

Dr. Ruberto received a winter weather update for tomorrow; be prepared for morning calls.

SECOND RECOGNITION OF THE PUBLIC:

No members of the public requested to make comments.

EXECUTIVE SESSION:

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Clinton Township Board of Education to be held in public, N.J.S.A. 10:4-12(b) sets forth nine (9) types of matters that may lawfully be discussed in “Executive Session,” i.e. without the public being permitted to attend, and

WHEREAS, the Clinton Township Board of Education has determined that the following issues are permitted by N.J.S.A. 10: 4-12(b) to be discussed without the public in attendance and shall be discussed during an Executive Session.

WHEREAS, the nature of the matter(s) to be discussed, reviewed, or heard before the Board, detailed as specifically as possible without undermining the need for confidentiality pursuant to N.J.S.A. 18A:37-13.2 et. seq., shall include negotiations relating to the Clinton Township Education Association, legal matters relating to potential litigation, and personnel matters relating to the Superintendent of Schools and the School Business Administrator/Board Secretary’s contract.

WHEREAS, the length of the executive session is expected to be approximately 45 minutes, after which the meeting shall reconvene and proceed with business wherein may be taken.

NOW, THEREFORE, BE IT RESOLVED, that the Clinton Township Board of Education will go into Executive Session for the above stated reasons;

BE IT FURTHER RESOLVED, that the Board hereby declares that its discussion of the aforementioned subject will be made public at such time as the reason for confidentiality no longer exists.

ADJOURN TO EXECUTIVE SESSION:

Motion to approve the above executive session resolution for the board moving into closed session to discuss negotiations relating to the Clinton Township Education Association, legal matters relating to pending litigation, and personnel matters relating to the Superintendent of Schools and the School Business Administrator/Board Secretary's contract, wherein the length of time for the executive session is expected to be approximately 45 minutes, and upon returning, action may be taken.

Action 21-AJ-023:

Motion made by Dr. Riihimaki, seconded by Dr. Grantham to move the meeting of the Clinton Township Board of Education into executive session at 8:26 p.m.

By Consensus - 9 Ayes

RECONVENE TO PUBLIC SESSION:

Action 21-AJ-024:

Motion made Ms. Oliver, seconded by Dr. Riihimaki to move the meeting of the Clinton Township Board of Education out of executive session at 9:37 p.m.

By Consensus - 7 Ayes, 2 Absent

ADJOURNMENT:

Action 21-AJ-025:

Motion made by Ms. Emery, seconded by Ms. Oliver to adjourn the meeting of the Clinton Township Board of Education at 9:38 p.m.

By Consensus - 7 Ayes, 2 Absent

NEXT MEETING DATES:

February 22, 2021	August 23, 2021
March 15, 2021	September 27, 2021
April 26, 2021	October 25, 2021
May 10, 2021	November 22, 2021
June 28, 2021	December 20, 2021
July 26, 2021	January 5, 2022 (Organization Meeting)

Respectfully submitted,



Mark Kramer
School Business Administrator/Board Secretary
Board of Education Approved: February 22, 2021